

FRIDAY LETTER
January 29, 2010

Honorable Mayor and City Council Members:

Good Friday and a hearty weekend to the fine staff and dedicated City Council of Oviedo!

The Mayor, Mr. Bentkofsky and I attended the County Commissioner's work shop, Tuesday, on the extension of the one cent sales tax. The meeting was held in a very small meeting room on the third floor of the County Services Building and was very well attended by Mayors and Managers from almost every city. Accordingly, there was standing room only and we were forced to stand for well over two hours while listening to the Commissioners and School Board debate the issue without city input. There was some sense from the County Commissioners that the Commission would schedule a future work shop which would include discussions with the Cities.

A statement made by the County Attorney may lead to some confusion between the School Board and the seven cities regarding the distribution of the sales tax monies. The County Attorney reported on the possibility that the seven cities may pull together to have the extension of the local option sales tax (LOST) put on the ballot as a referendum question. This could leave the School district out of the distribution formula because, as a default, the distribution would then be based on the State Sales Tax formula. What wasn't communicated clearly was that the County and Cities could come to an agreement on a formula distribution that would include the School District.

In all the Mayors and Managers meetings I have attended, I have not heard one manager or mayor indicate the intent to eliminate the School District from the revenue sharing formula. In fact, the opposite has been true, with the School District and Cities tightly cooperating to extend the LOST for the benefit of school capital need and city transportation needs.

Finally, I left the County meeting with a glimpse in to the interworking of the County Commissioners, which I think will prove valuable. Following the meeting, I individually addressed the Commissioners on our remaining joint project needs for the SR426/CR419 widening project. I stressed that the only project that the City of Oviedo had outstanding was the SR426/CR419 widening project. Furthermore, I stressed that the City expended over \$13 million on city projects such as Oviedo Boulevard, the parallel pairs, and Mitchell Hammock intersection improvements. I tried to emphasize that the SR426/CR419 widening project was of regional importance and that the County needed to be as deeply committed as the City is in its successful completion.

Some of my activities this week included:

- Staff Meeting
- Development Review Committee Meeting
- County Meeting on One Cent Sales Tax
- Meeting with PDCS
- Meeting with Harlan Hanson and Arthur Evans
- Meeting with Steve Triage regarding the SR 426 Project
- Meeting with Desta Horner
- Meet and Greet with possible Medical Clinic Doctor

Please see the informational items for the week as reported by City Departments:

RECREATION AND PARKS:



AARP will be offering their free tax help assistance starting Tuesday, February 2nd. AARP will offer their services to individuals with moderate to low income and individuals over the age of

60. Appointments may be made in advance but are not required. Sessions will be offered every Tuesday at the Gymnasium and Aquatic Facility from 9:00 a.m. until 1:00 p.m. until April.



The Adult Softball 5-vs-5-vs-5 Tournament will take place Saturday, February 6th, at the Oviedo Sports Complex. Each game consists of 3 teams of 5 players and allows more at-bats and the opportunity to play multiple positions. Registration is now open, space is limited.



Registration for Spring Archery will open on February 8th. This six-week program will take place on Saturdays, March 6th through April 10th. Participants, age 8 and above (adults too!), can enjoy learning Olympic-style archery. The Beginner's Level course is from 9 to 10 a.m. at the Oviedo Sports Complex with an Advanced Level course offered from 10:15 to 11:15 a.m.

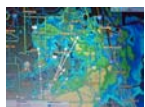


Starting tomorrow, the gymnasium concession stand will be open from 9 to 4 p.m. for Youth Basketball games and Monday and Tuesday nights, beginning Monday, February 1st, from 5 to 8:30 p.m. for Youth Volleyball games. Meanwhile, concessions is preparing for the Babe Ruth and Little League spring season at the Oviedo Sports Complex starting February 20th.

INFORMATION TECHNOLOGY:

- This past week, Staff refined our newly redesigned website and met with each department power user. Our goal is to make the site more friendly, searchable, and easier to navigate. Your feedback and suggestions are welcome as we continue to refine the new site. <http://174.123.145.91/>
- The GIS staff is working with the Seminole County Property Appraiser to obtain Building Foot prints. Jill Smith, a UCF Intern, returned to assist the GIS staff with hot linking the Building Footprints, ROW, Hyperlink and Impervious layers along with collecting GPS points for signs.
- The GIS Power Users Group met on Friday, January 22nd at 10:00 – 1130, City Hall – 2nd floor, E-Learning Center. Mike Dawson, Geographical Technologies Group, was the guest presenter and shared “how to” tips and tricks utilizing ArcMap Tools. Representatives from Development Services and Public Works were in attendance.
- Staff attended a course for Cisco Interconnecting Cisco Networking Devices at New Horizon Education Center. This course focused on skills and knowledge necessary to keep our system running at peak performance.
- Staff is in the progress of updating laptops in Patrol to resolve issues with the Live Scan USB Finger print scanner which allows law enforcement officers to digitally scan fingerprints and related information that is submitted to the Department of Justice, allowing criminal background checks to be processed usually within 72 hours.
- Staff is preparing for the transition of the City's Building Services division to PDCS.
- Staff has met with two firms this week, Software House International and ASysTech which both offer product implementation through lifecycle support and asset retirement services. Staff discussions with fully integrated IT firms are to establish a working relationship for future projects, personnel turnover and workload balancing.
- Staff conducted several on-demand training sessions. Training included Kronos, Website and QREP. All employees are encouraged to request on-demand classes and/or one on one training session. **Open Lab is available for any employee.** Please submit a help ticket to schedule.

FIRE/RESCUE SERVICES:



Mayor Andrews and City Council enacted a proclamation for the annual Hazardous Awareness Week which ironically coincided with the arrival of severe weather from an approaching cold front. Chief White began tracking the weather front around 3 am as it began increasing in intensity over the West Coast of Florida. One particular strong cell was tracked directly over the Oviedo region and was in fact upgraded into a Tornado Warning upon reaching the Geneva-Lake Harney area. The Oviedo Tornado Siren System was not necessary as the storm cell did not directly impact the Oviedo community.



**Oviedo
First Baptist**



Oviedo disaster relief efforts for Haiti are well underway with the partnership of the City of Oviedo and the First Baptist Church of Oviedo. Other area partners are anticipated to join the campaign as well. Chief White met with the staff of FBC and provided emergency management organization principles to begin the campaign. The FBC staff wished to convey how grateful they are that their “hometown” is willing to participate and offer leadership and is very appreciative of Oviedo City Council.



Fire Rescue participated in the Oviedo Optimist and Oviedo Police annual Charity Car Show held this year at the Oviedo Marketplace Mall. Fire Rescue provided landing zone operations for the arriving helicopters, fire and medical standby for the event, and approximately 100 children received fire safety training from the Fire Inspector with the use of the Fire Safety Trailer.



Fire Rescue is pleased to report that all but one Convenient Store/Fuel Station has met compliance with the replacement of single wall underground fuel tanks. The remaining location is at the corner of Chapman Road and SR 434 and a contract is in place to complete the work over the next 90 days. We have been working with the Seminole County Tank Division to assure compliance of all the Oviedo occupancies and are likely to be the only city that will have achieved complete compliance. The replacement double wall tank is designed to capture any potential fuel spills that escape the inner tank wall and cause a potentially serious spillage that may enter the aquifer.

Recall

Toyota has announced the recall of the following vehicles due to a potentially dangerous accelerator pedal problem:

- 05-10 Avalon
- 07-10 Tundra
- 07-10 Camry (certain vehicles only)
- 08-10 Sequoia
- 09-10 RAV4, Corolla, Matrix
- 2010 Highlander

Contact **1-800-331-4331** for more information.



Chief White attended:

- First Baptist Church disaster recovery partnership meeting(s).
- Evans Elementary School guest reader for special reading event.
- Seminole County Fire Chief group meeting.
- Motorola vendor meeting.
- Relay for Life city meeting.
- DRC meeting.
- ION Meeting

POLICE:

Chief Chudnow

- was asked and participated in Evans Elementary School's PTA Read-A-Rama event
- attended the Kids House of Seminole's 10 years of Service Ceremony
- attended an ION meeting
- participated as a speaker at the Sanctuary HOA's annual meeting
- participated in the Leadership Seminole Vision IV Community Leaders Conference.

Other happenings in the PD:

- Oviedo Detectives, functioning as members of the Attorney General's Child Predator Cyber Crime Unit task force, assisted in serving a warrant involving suspected child pornography. The interagency cooperation related to a local address tied to an operation that had been initiated in another jurisdiction.
- The Oviedo Police Explorers served as honor guard in the MLK Parade.
- The D.A.R.E. officer recently held a bike rodeo at Lawton Elementary school.

This past Saturday, the Community Relations officers participated in the 5th Annual Central Florida Law Enforcement Car Show at Oviedo Marketplace. They interacted with the public at the crime prevention booth, provided the DUI Pedal Cart, and assisted with the free kids' games. Members of Community On Patrol, Volunteers In Policing, and the Police Explorers were active at the car show and assisted in various capacities helping to make the event a success.



The 5th Annual Central Florida Law Enforcement Car Show was held Saturday, January 23rd at its new Oviedo Marketplace venue on the northwest corner adjacent to Chamberlin's Market & Café. The car show was FREE to about four thousand spectators and included 178 vehicles in both law enforcement and public classes.

Co-hosted by the Oviedo Police Department Community on Patrol and the Oviedo Optimist Club, proceeds from the event benefit the Optimist International Childhood Cancer Campaign and local youth and family-focused programs conducted by the Oviedo Optimist Club. Community on Patrol volunteers handled all event traffic control, staffed the "DUI pedal cart" course and entered an Oviedo Police Community On Patrol vehicle in the show.



The 1-day show, held in cooperation with Oviedo Marketplace and the Merchants' Association of Marketplace retailers, attracted thousands of spectators who saw the many individual and club vehicles, enjoyed a variety of food, line-danced and were entertained by a talented volunteer DJ.



A children's activities area, located by the law enforcement vehicles, included a free jumbo slide, free games, costumed characters, a hot wheels race track, an ice cream vendor, free face painting, an Oviedo Fire Rescue fire safety trailer and the Oviedo Police "DUI Pedal Cart" driver course.

Adults and children were able to get a close up look at helicopters from the Seminole County Sheriff's Office, the Orange County Sheriff's Office and the Orlando Health "Air Care" medical air transport team. An Advance Life Support ambulance and EMS crew from Florida Hospital provided familiarization information to kids. Static displays of other types of police equipment were set up by the Oviedo Police Department, the Seminole County Sheriff's Office and the Winter Springs Police Department, among others.



Oviedo Police K-9 "Flash" and his handler Officer Dave Capetillo gave two demonstrations during the day and made many friends. Children learned that being a law enforcement officer involves both catching criminals and helping others when they are in need. The "Big Red Bus" from Florida's Blood Centers joined us at the car show and collected 35 units of donated blood to benefit the Haitian Earthquake Relief effort.

People from Central Florida and beyond entered numerous makes and types of vehicles. Winners were determined by the car show participants judging all other vehicles in the show. The non-law enforcement/public judging classes were Vintage; Classic; Muscle; Late Model; Custom; Street Rods; Foreign/Imports; Trucks/Off Road; PT Cruisers and "Young Guns" (vehicles belonging to participants age 21 & under).



Next year the car show at Oviedo Marketplace is scheduled for Saturday, January 17, 2008.

Details on the 5th Annual Central Florida Law Enforcement Car Show at Oviedo Marketplace, including a complete list of winners' names by class plus numerous photographs, soon will be available for viewing at www.OviedoOptimist.com

HUMAN RESOURCES:

Employee Clinic

Staff has reviewed the physicians' credentials. The Human Resources Director and Risk/Benefit Coordinator will participate in a "Meet & Greet" scheduled for January 29th with the physician. The HR Department is coordinating Employee Clinic Orientation meetings scheduled for the week of February 22nd. It is anticipated that the Employee Health Clinic will open in mid-March barring any unforeseen delays.

The project construction manager reports, renovations to the interior of the employee health clinic are proceeding as scheduled. All of the old carpet has been removed and the installation of the new flooring is complete except for some minor adjustments. The painting and the outfitting of the exam rooms is scheduled to be completed by early next week. The parking for the clinic is nearing completion with stripping planned for late this week or early next week depending on the weather conditions. The stress test equipment along with the audio/hearing test equipment and the necessary furniture has been ordered with delivery scheduled for early February. The contractor for the electrical work has started with a planned completion by the early part of next week. With the installation of the electrical system, we are proceeding with the delivery and set up of the X-ray equipment. The installation of the X-ray equipment has begun and should take approximately one week to install and set up.

Employment

Final offers were made to Tiffany Phillips, William Powell and John Michael Cox for the position of Police Officer Trainee this week. The Trainee's will report to the Police Department on February 1st for a one week orientation and begin the Police Academy the following week. Upon successful completion of the Police Academy, they will be offered Police Officer positions. There are currently a total of six (6) vacancies for Police Officers. Recruitment for officers who have already obtained their certification will begin this week to fill the other three vacancies.

Recruitment for the Summer Camp Counselors at Riverside Park will begin next week with recruiting for Camp Counselors for Volleyball and Basketball, as well as Lifeguards and Water Safety Instructors in the very near future.

Training

This week, the Human Resources Department coordinated Coping with Organizational Change training for all general employees and Change Management training for all supervisors. Next week, Human Resources will post the video of the training for those who could not attend due to scheduling conflicts. One hundred and fifty-one general employees and fifty-nine supervisors attended training this week and 81% of general employees and 61% of supervisors felt the training would be helpful on the job.

PUBLIC WORKS:

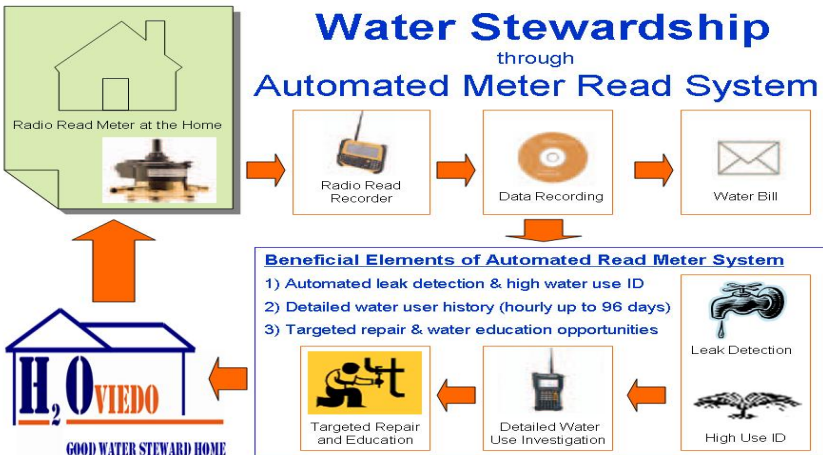
Thirteen responses were received to the City’s RFQ for Professional Design Services for the new Police Headquarters Building. Submittals are currently being reviewed by the City’s evaluation team and a recommendation for award is anticipated for the March 1st City Council meeting.

The City received notification this week that ARRA funding in the amount of \$500,000 has been tentatively approved for the North Lockwood Boulevard Sidewalk Project. FDOT is currently taking steps to add the project to their Work Plan. Once that process is complete and the LAP agreement has been executed, FDOT will issue a Notice to Proceed to the City. The LAP agreement is on City Council’s agenda for February 1st.

Staff continues to work with FDOT in obtaining ARRA funds for the Mitchell Hammock Road Intersection Improvement Project. As of this week, FDOT informed the City that ARRA funds are not yet available, but they remain hopeful that the project can be funded in the future with unused funds from round one. This process occurs when the bid awards are made for less than the dollar amount allotted and the Local Agency must enter into a supplemental LAP agreement with FDOT to release the unused funds.

The SJRWMD has set aside about \$4,000,000 for “Water Conservation Cost Share Grants.” The City Of Oviedo Utility is preparing a grant application to take advantage of these monies and potentially develop new water stewardship initiative opportunities by fully implementing the City’s automated read meter system, (ARMS). The City of Oviedo has successfully piloted “Neptune” radio read meters as a replacement to existing spent manual read meters since 2005 in various areas in the City. To date, about 1/3 of the 12,100 utility customers have been transitioned to radio read meters.

The City’s grant request will be titled **WATER STEWARDSHIP THROUGH AUTOMATED METER READ SYSTEM**. The City is currently working with Siemens to determine if accelerating ARMS to all water customers is cost beneficial. A successful SJRWMD cost-share grant would potentially off-set up to 50% of the Siemens retrofit project and develop a new water conservation opportunity for our customers. Specifically, fully implementing ARMS would allow the City to develop a pro-active leak mitigation program as illustrated in the program outline below. This program would conserve water and our customers money, since even a dripping faucet unrepaired can waste a one month supply of water per year.



Please note the following meetings and work sessions.

Upcoming Meetings		
Monday, February 1, 2010	Attorney Client Session	5:30 p.m.
Monday, February 1, 2010	Regular Meeting	6:30 p.m.
Monday, February 15, 2010	Regular Meeting	6:30 p.m.
Monday, February 22, 2009	EAR Work Session	5:30 p.m.

Sincerely,



Richard Gestrich
City Manager