

FRIDAY LETTER
November 19, 2010

Honorable Mayor and City Council Members:

Good Friday to the dedicated staff and City Council of our Top 100 City! There is some breaking news from the State of Florida. The State of Florida has increased the purchasing threshold categories. As you know the City Purchasing Policy references and is reflective of the State purchasing thresholds. From my perspective, the State of Florida is very proactive in restating or updating its purchasing categories and thresholds. Pennsylvania was woefully slow and inadequate at updating its purchasing thresholds, which lead to gridlock and the widespread utilization of exceptions to the bidding requirements.

The new purchasing limits which affect the city are as follows:

- a) Category 2 purchases which were set at a threshold of \$25,000 are now raised to a threshold of \$35,000.
- b) Category 3 purchases which were set at a threshold of \$50,000 have now been increased to \$65,000

Our Ordinance on change order limitations does not reference the State Categories. Accordingly, in my opinion, our own City limitations on change orders still remains at the lesser of five percent or up to \$50,000 of the amended contract.

On other business, I have been finalizing the Inter-Local Agreement for the Joint Economic Development committee with the City of Winter Springs. The Agreement has been finalized by both City Attorneys, both City Managers, John Jones, and the two Development Directors. Mayor Persampiere and Mayor Lacey are contacting the prospective joint appointees to determine their interest in serving. Both Cities have scheduled the adoption of the Inter-local Agreements for their first meeting in December. In anticipation thereof, our own EDC has voted to sunset themselves by the end of December. My thanks and appreciation to the EDC members for all the valuable time and commitment they have made.

Some of my activities this week included:

- City Council Meeting
- Staff Meeting
- Meeting with Councilwoman Drago
- 426/419 Project Meeting with Inwood

Please see the informational items for the week as reported by City Departments:

PUBLIC WORKS:



The City of Oviedo Cross Connection division has gone digital. During the period from 16 August 2010 to 5 November 2010, the Cross Connection Control division had Ms. Yolanda Rodriguez, an individual contracted through Workforce Central Florida, working on converting all our backflow records from hard copy to a digital format. The City Cross Connection program is one of the first in Central Florida to take advantage of the Florida Department of Environmental Protection new ruling that permits records to be stored digitally.

Workforce Central Florida provides free training/ trainees. It is a win-win program as Ms. Rodriguez learned a computer program and operational skill while the City digitized its records. Specifically, over 24,000 documents were scanned; renamed and imported into the City's "XC2 Backflow Prevention" software program.



The Siemens Radio Read Meter Project conducted meter upgrades in Cycle 1 this past week. Cycle 1 generally covers the Northwest portion of the City. Pedal Valves, Inc., the subcontracted meter installer, reported they had 5 mechanics present that installed 2172 meters of the total of 7,548 meter project or 28.78%.

Meter Upgrades are anticipated in cycle 4 for the next two weeks. However, Pedal Valves, Inc will only work Monday and Tuesday the week of Thanksgiving. Cycle 4 generally encompasses Twin Rivers, Alafaya and Riverside Homeowners areas. Pedal Valves, Inc. is maintaining a 24hr per day, 7 day per week customer hotline, 407-276-4123 for this project. The hotline number on the educational flyer left at each home and on the City web site.



There will be no waste or recycling collection on Thanksgiving Day, Thursday, 11/25/2010. **Republic will make-up Thanksgiving Collection on Friday, 11/26/2010.** On Friday, priority collection will be provided for (Normal) Friday and make-up (Thursday) garbage and recycling routes. Any yard trash missed will be continued to Saturday, 11/27/2010. For additional information call Republic Services at 407-293-8000.

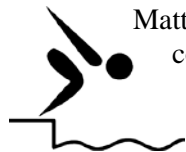
This holiday schedule is consistent with Republic's contract. Republic's once per week collection service contract follows Seminole County Landfill closures to minimize disruption to City customers. The landfill is only closed on three holidays per year; Thanksgiving, Christmas and New Years day. There are no anticipated scheduled make-up days for Christmas and New Years Day this year, as they fall on a Saturday.

RECREATION AND PARKS:



The weather forecast calls for 100% chance of snow. On December 11th, 2010, it will snow in Oviedo! Come sled and play in 60 tons of snow, shipped in straight from the North Pole. Join the City of Oviedo Recreation and Parks Department as we transform the Gymnasium and Aquatic Facility into a winter wonderland to create Snow Mountain. Participants will enjoy sled rides down the mountain, snow play area, great entertainment, carnival games, bounce houses, crafts and food vendors, pictures with Santa, and much more. This very special event offers families the opportunity to experience "snow" in Central Florida. Surely a cherished experience they will never forget. Snow Mountain will be held on Saturday, December 11th, 2010, from 5:30 p.m. until 9:30 p.m. at the Oviedo Gymnasium and Aquatic Facility, 148 Oviedo Blvd. For more information on Snow Mountain, call 407-971-5565. Don't forget to ask about V.I.P. tickets for early admission!

Routine maintenance service was performed at the Oviedo Gymnasium and Aquatic Facility on the indoor basketball goals on Tuesday, November 16th. The service included a routine inspection, service, and trading out the old cables.



Matt Curby and Jason Coombs of Hagerty High School, who train at Riverside Pool, won a combined four gold medals at the Florida High School Class 3A State Swimming Championships. Matt medaled in the 100-yard backstroke and the 200-yard individual medley. Jason medaled in the 100-yard breaststroke and they both earned a gold medal on the 400-yard freestyle relay team. Congratulations to both of them!

The State Championships last week ended the High School Swim season. The High Schools will be back at the pools in February for Water Polo season!



Adult Softball is finishing up the fall season, with 51 total teams competing in Monday, Wednesday, and Friday night leagues at the Oviedo Sports Complex. Congratulations to our regular season champions and good luck in our postseason tournaments! Registration for the spring season will begin in early January.

Winter Youth Flag Football registration is now open at Riverside Park. Oviedo NFL Flag is the premier youth football league for boys and girls ages 5-14 (age as of October 2nd, 2010). This recreational program provides youth players a fun and exciting opportunity to engage in non-contact, continuous action while learning lessons in teamwork. Four age groups are offered: 5/6, 7/8, 8-11, and 12-14. Games will take place on Saturday mornings, beginning January 8th. We are always looking for energetic volunteer coaches to lead our teams. Don't miss this rewarding opportunity!



Winter Youth Cheerleading is now registering at Riverside Park. This recreational program provides participants the opportunity to learn the basics of cheerleading and root on our Youth Flag Football teams during their games on Saturday morning. The program is open to those between the ages of 6 and 14. Participants will receive a full cheerleading uniform and pom-poms.

Routine maintenance, regular work requests and daily activities continues throughout the parks department.

At Shane Kelly Park, staff is beginning to get measurements on Fields #1 and #2 in preparation for the sod repairs to be completed prior to next season.

One of the Homecoming floats is being transformed into the City of Oviedo's float for the upcoming Holiday Parade.

The Oviedo Sports Complex will host the upcoming Oviedo Babe Ruth Holiday Classic Baseball and Softball Tournament.

Parks staff has been putting the final touches on everything at Friendship Park in preparation for tomorrow's Ribbon Cutting Ceremony.

DEVELOPMENT SERVICES:

No report.

HUMAN RESOURCES:

No report.

POLICE DEPARTMENT:

Chief Chudnow attended several meetings and events which included:

- Meeting with the new Orlando region Agent Supervisor in Charge of the Drug Enforcement Agency to discuss Oviedo's participation in the Federal Task Force.
- Meeting with the new Oviedo Marketplace Manager, Brian Olivi, to discuss the partnership and relationship between the police department and the mall. Also in attendance were Deputy Chief Jacobs and Lt. Beavers.
- The annual Teach-In at Jackson Heights Middle School. Chief spoke to 6th grade students.
- Meeting with Pastor Handy to discuss the Pathfinder Program and police department's participation
- The monthly Seminole County Criminal Justice Association meeting. Deputy Chief Jacobs was also in attendance.
- A pre-application meeting
- The Kid's House Promise to Protect Breakfast
- The Oviedo/Winter Springs Chamber of Commerce Luncheon where he participated in a panel discussion on area public safety.
- The D.A.R.E. graduation at Partin Elementary
- A ribbon cutting ceremony at Friendship Park

The Police Department received a \$10,000 donation from Republic Services for the purchase of a police K-9.

On Friday, November 19th one motor officer will make a presentation at Partin Elementary to students graduating from the D.A.R.E. Program. The presentation will include a lecture on police motorcycles and traffic enforcement. The same day, another motor officer will participate in a child seat inspection at Babies R Us in Altamonte Springs to help parents prepare for this season's holiday travel.

All of Community Patrol will be participating in the Thanksgiving holiday "Click it or Ticket" campaign from November 21st through November 30th.

Oviedo Detectives are working as a team with the Seminole County State Attorney's Office to get Crystal Aday and Isaac Burt back into custody with elevated charges in the death of 3-year old Faith Jackson.

Deputy Chief Coleman is in Tallahassee attending the Chief Executive Seminar. The course is comprised of 3 sessions offered through the Florida Criminal Justice Executive Institute in Tallahassee and is highly recommended by FDLE. Deputy Chief Coleman is on the third and final session of the course and will be graduating this week.

Detectives are following up on a recent fraudulent use of a credit card offense at the Mystic Gas Station located at 15 E. Chapman Road Oviedo, FL where the suspect (s) obtained approximately \$5,000 worth of gasoline throughout Orange, Volusia, and Lake Counties as well as Melbourne, FL.

Detective Weaver will be attending the Reid Interview and Interrogations class in Orlando next week.

A Community Involvement crime prevention display tent was manned at Great Day in the Country. Community on Patrol Volunteers conducted foot and bike patrol during the event and assisted at the display. Police Explorers assisted at the event and ran a dunk tank fundraiser.

Coordination was completed on a co-sponsored Standardized Field Sobriety Test Refresher course to be held at the Police Department/COPS Center. The class will be open to all local law enforcement and conducted by the Federal Law Enforcement Training Center.

FIRE/RESCUE SERVICES:

No report.

FINANCE/PURCHASING:

The following table shows the status of Bids and RFP/RFQs being monitored and coordinated by the Purchasing Division for the month of November.

11/19/2010			
Active Solicitations			
Type	Title	Department	Status
Bid	Shane Kelly Park Fields	Recreation	Under Evaluation
RFQ	SR 426 Alternative Water Project	Public Works	Due 01/18/2011
RFP	Skateboard Park Management	Recreation	Under Evaluation
Bid	SR 434/Mitchell Hammock Streetscape	Public Works	In Design
Bid	Public Works Fleet Maintenance Building Renovation	Public Works	Under Evaluation
Upcoming Solicitations			
Type	Title	Department	Anticipated Bid Date

RFP	Lease Purchase Financing	Finance	December
Bid	City Wide AC Maintenance	Recreation	December
RFQ	Engineering Services	Public Works	January
Bid	Alafaya Section 17/18 Reclaim	Utilities	Waiting on Funding
Bid	Big Oaks & Twin Rivers Retrofit	Utilities	Waiting on Funding
Bid	McKinnon Avenue South Outfall	Public Works	On Hold

Please note the following meetings and work sessions.

Upcoming Meetings

Monday, December 6, 2010	Regular Meeting	6:30 p.m.
Monday, January 10, 2011	Regular Meeting	6:30 p.m.
Monday, January 24, 2011	Regular Meeting	6:30 p.m.

Sincerely,



Richard Gestrich
City Manager