

FRIDAY LETTER
May 21, 2010

Honorable Mayor and City Council Members:

Good Friday to the dedicated staff and City Council at the City of Oviedo. The week has been dominated by Departmental budget meetings. In conjunction with the City Council meeting and the Mayors and Managers meeting, I believe we are at about twelve meetings for the week. My thanks to Mr. Bentkofsky and his staff for their efforts in working with myself to identify a series of alternatives to address the \$1.5 million dollar shortfall projected in the 2010-11 General Fund budget. My thanks to those Directors who took the initiative to identify cost cutting alternatives. My thanks to those employees who submitted some of the numerous budget suggestions to our website. Mr. Bentkofsky is now finalizing a plethora of budgetary adjustments. Although he will be out next week at the Florida Government Finance Officers Association conference, when he returns mid week, we will be putting together our final cost reduction list. We will then be scheduling one on one sessions with Council in preparation for our final budget presentations.

On another note, the Mayors/Managers meeting took place in Casselberry at 7:30 a.m. on Tuesday morning. The School District and County Commissioners were also well represented at our meeting. The main topic of discussion was the continuation of the L.O.S.T. Timing is everything. The School District was very interested in going out on its own to seek a ½ cent sales tax. The County has been reluctant to commit to a combined effort on the full one cent sales tax until at the earliest in 2011. The Cities were well represented at the meeting and all City representatives urged a joint effort in 2011, with the County, Cities, and School District working in unison towards a continuation of the infrastructure based on one cent sales tax continuation. The School District faces some difficult decisions, as they must correspondingly decide whether to pursue a November election confirmation and continuation of the .25 mill tax increase enacted last year. Stay tuned, there will be a County Commissioner's meeting next week to address this issue.

Some of my activities this week included:

- Staff Meeting
- Executive Session
- Council Meeting
- Conference Call with David Kornreich
- Meeting with Jose Fernandez-Actuary
- Mayors and Managers Meeting
- Budget Meeting with Development Services (2)
- Budget Meeting with Recreation and Parks
- Budget Meeting with Police Department
- Budget Meeting with Public Works (Utilities)
- Leadership Seminole Graduation

Please see the informational items for the week as reported by City Departments:

HUMAN RESOURCES:

This week, the Employee Health and Wellness Center received a few finishing touches. The employee art work from the Employee Art Contest has been displayed as well as paintings from local artist Keith Partlow. Mr. Partlow has graciously agreed to allow the City to display his

artwork in the Employee Health and Wellness Center. Mr. Partlow's beautiful paintings will be rotated out periodically and are also available for purchase.

Keith Straw, Risk/Benefit Coordinator, and the whole staff of the Human Resources Department coordinated and held the annual Employee Wellness Fair on Tuesday, May 18th from 9:00 a.m. to 3:30 p.m. in the Council Chambers. The Fair was attended by 47 employees and 10 vendors. Various door prizes were donated by our vendors: Crowne Group, Humana, Cora, Blue Cross Blue Shield, Horizon, Max-Life and Xocai. The happy winners are as follows:

- The Crowne Group donated a Wii gamestation which was won by Lawanna Martin in the IT Department
- Humana donated a Publix gift card and an Olive Garden gift card which were won by Barbara Taylor and Laura Dunlap
- Cora donated a Cheesecake Factory Gift Card which was won by Debra Jacobs
- Blue Cross and Blue Shield donated a Bag Chair which was won by Bill Misiano
- Horizon donated a Target gift card which was won by Dagmarie Segarra
- Max-Life donated a free 30 minute massage which was won by Darlene Jordan
- Xocai donated a box of 'Healthy Chocolates' which was won by Melanie Peckham.

This week, Connie Collins, Human Resources Director, attended the Executive Session on Monday night regarding Police and Fire contract negotiations as well as meetings with the labor attorney and the executive negotiating team. She also participated in several budget meeting consultations with Department Directors and the Executive staff.

Barbara Faulk, Employment Coordinator, conducted two exit reviews this week for the Accounting Clerk and Budget Manager. She also held meetings with the Public Works Utilities staff regarding the job audits in preparation of the Utilities, Inc. acquisition. Barbara continues to conduct job audit interviews with City employees for the purpose of revising the job descriptions. Barbara, Doug Rice, and Dave Waller also met with a representative from Workforce of Central Florida concerning the summer youth program. Barbara attended two webinars this week: Cornell University presented Learning in a New World of Business and Fisher & Phillips presented Effective Performance Management for HR Managers.

This week, Crystal Hanson, HR Assistant, conducted 3 conditional offers of employment to seasonal Lifeguards. Crystal also conducted final offers of employment to 5 Lifeguards: Samantha Stokesberry, Natalie Duda, Joe Gilbert, Eric Hedberg, and Taylor Smith, and 6 Youth Counselors: Renee Huss, Brenda Cardona, Marshall Brock, John Thompson, Brittany Trane and Scott Clapper and an Athletic Assistant named Bryan A. Cobb. Yes, this is Bryan Cobb's son!

RECREATION AND PARKS:



Youth Volleyball registration concluded last Friday, May 14th. There will be a total of 4 teams competing in the 10U Recreation Division, 4 teams competing in the 12U Recreation Division, 8 teams competing in the 12U Select Division, 4 teams competing in the 15U Recreation Division, and 12 teams competing in the 15U Select Division. Games will be on Mondays and Tuesdays at the Oviedo Gymnasium and Aquatic Facility beginning June 14th. Practices will take place Wednesday through Friday.



Youth Basketball registration also concluded last Friday. There will be a total of 4 teams in the 5/6 Division, 4 teams competing in the 8U Division, 6 teams competing in the 10U Division, 4 teams competing in the 12U Division, 4 teams competing in the 15U Division, and 5 teams competing in the 15U Select Division. Games will be on Saturdays beginning June 12th.

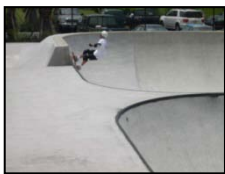
Practices will take place on Thursdays for 5/6 and 8U. Practices will be outdoors any day of the week for 10U and up.



After almost a week of Barracuda Swim Team registration, there are 141 swimmers registered. Staff hopes to reach 175 swimmers by the start of the summer season.

Youth Stroke Clinics will continue to prepare our swimmers for the summer season. This weekend, staff will be instructing 37 swimmers on the butterfly stroke.

The Splash Zone continues to open on the weekends until Seminole County Schools end for the summer on June 10th. Two of the four days we have been open, we have reached capacity.



This past Saturday, May 15th, there was a re-opening at the Rippin' Riverside Skate Park to disclose the new pad usage rule. Pads are now only required for participants 10 years of age and younger. The rule was revised to compete with other skate parks in efforts to increase the City's youth participation at the skate park. Approximately 120 to 150 persons were present for the re-opening – 84 of which were skateboarders. Activities included free skateboarding until 5:00 p.m., raffles, product tosses, music and a lot of sun. During the 5:00 p.m. to 10:00 p.m. evening skateboarding session, a total of 43 persons attended.



The 5th Grade Prom will be held next Friday, May 28th in the multi-purpose room at Riverside Park. The dance will begin at 6:30 p.m. and conclude at 9:30 p.m. There will be raffles, a buffet, the coronation of Prom King and Queen and photographs taken by Charles Wells Photography. All tickets for this event went on sale this past Sunday, May 16th and were sold out by 3:00 p.m. that same day.



Registration for Club Riverside Summer Camp is now open for City of Oviedo residents, non-residents and employees. Club Riverside has over 20 years of camping excellence that offers a variety of activities for ages 6-13. On a daily basis, activities will vary between inside play (board games, dancing, dodge ball, arts and crafts, reading) and outdoor play (kickball, flag football, volleyball, tennis, capture the flag, swimming). During the week, camp attendees will participate in two field trips. Camp hours are from 7:30 a.m. (early drop-off) until 6:00 p.m.



Adult Softball continues the summer season with 24 teams competing on Monday, 10 teams competing on Wednesday and 10 coed teams competing on Friday. All games take place at the Oviedo Sports Complex softball fields.

Babe Ruth and Little League Baseball and Softball have completed their spring season and playoffs and have selected All-Star teams to compete in several District Tournaments. These teams have begun practicing at the Oviedo Sports Complex in preparation of the tournament in June.

FIRE/RESCUE SERVICES:



Chief White called for the activation of the Outdoor Tornado Siren Warning System following a rather sudden tornado warning issued by the National Weather Service impacting the Oviedo community and surrounding areas. A funnel cloud was reported by a spotter on Red Bug Lake Road and weather radar detected a tornado developing near the Lockwood Rd area. The storm produced violent lightning resulting in severe lightning damage to the fire alarm panel at the new Bojangles restaurant. Fortunately, no tornado damage occurred. Chief White was contacted by News13 for an on air interview during the severe weather event.



City Council is scheduled to recognize the disaster relief partners for the Oviedo Helping Haiti Disaster Relief Campaign during the June 21st City Council meeting. We look forward to recognizing all those who contributed to this unique campaign resulting in the collection of 11 pallets of tents, sleeping bags, backpacks, flashlights and medical supplies in addition to 3 patient exam tables.



Oviedo hosted this quarter's Juvenile Fire Setter Program. The program is designed to educate those juveniles who have been identified by the judicial court system as a fire arson risk. These individuals have already set arson fires and are considered low risk and worthy of remediation via this program. The Fire Marshal and Fire Inspector facilitate the program for Oviedo.



The U.S. Food and Drug Administration (FDA) have announced the following recalls:

- No significant recalls this week.



The U.S. Consumer Product Safety Commission has announced the following recalls:

- Woven Storage Trunks sold at Target. Lid can close and trap small children inside trunk and unable to open resulting in suffocation hazard. Product made in China.
- GE 12 cup Coffee Maker model 169164 and 169165 sold at Wal-Mart. Product may overheat and result in fire. Product made in China.



Chief White attended the following:

- City Council Meeting
- City Manager Department Director Staff Meeting
- Fire Chiefs of Seminole County Group Meeting
- Human Resource Department Drug Policy Review Meeting

- Historical Society Steering/Event Committee Meeting

POLICE:

Chief Chudnow and Lt. Lynch conducted a business crime prevention presentation for the Oviedo/WS Chamber's Lunch & Learn. Chief Chudnow attended the Annual Wellness Fair and also the Post Accident/Injury Drug Testing and Documentation Process.

Oviedo Police hosted the monthly meeting of the Seminole County Law Enforcement Association at the C.O.P.S. Center. Lt. Beavers and Chief Chudnow attended the Criminal Justice Standards and Training Commission Meeting. The Chief also attended the D.A.R.E. Graduation at Stenstrom Elementary School as well as the 2010 Seminole Community Leadership Celebration with Cmdr. Coleman.

Commander Beaulieu was interviewed by WFTV (Ch 9) reporter George Spencer on proposed Ordinance No. 1491, Alcoholic Beverages and Sales, as well as about local efforts to ensure compliance with statutes and ordinances, including those that prohibit underage alcohol sales.

CRT officers are preparing to host the upcoming Underage Alcohol Sales Compliance Training on June 2nd and 3rd. The 1-hour training is offered each day free of charge to educate managers and employees of local businesses that are licensed to sell alcohol about the criminal consequences and potential civil liability that results when a business provides alcohol to young people. The training will offer proven methods for businesses to ensure their employees do not sell alcohol to anyone under 21. For more information, call 407-971-5720.

Detectives Regan and DePanicis participated in the D.A.R.E. graduation on May 21st at Stenstrom Elementary.

Members of the Community Response Team (CRT) participated in a Multi Agency Gang Task Force (MAGTF) Operation in Altamonte Springs, Oviedo, Geneva and Chuluota.

The Community Relations Officer conducted an interview with a reporter from the Seminole Chronicle about upcoming planning for National Night Out 2010. The first organizational meeting has been publicized for Monday, May 24th at 6:30 pm in the C.O.P.S. & Volunteer Center at Oviedo Marketplace. During a brief awards ceremony at that meeting, the Police Department will recognize the civilian volunteers and area business sponsors who assisted with the 2009 NNO event. Partnerships then will be established with all interested neighborhood groups and associations for this year's National Night Out on the first Tuesday in August.

Oviedo's K-9 Team, volunteer Patrol officers, and the Community Relations Officer held a joint fundraiser with Marco's Pizza to pay for updating and printing new K-9 coloring books for local children. About \$250 was raised for this youth-focused community involvement project.

The Community Relations Officer did a Child ID/Stranger Danger Presentation at Oviedo Town Center. The apartment complex passed the flyers out to all the residents at the apartment complex.

The Oviedo Police D.A.R.E. vehicle and its new custom-design graphics "wrap" is projected to be ready for display at the Stenstrom Elementary D.A.R.E. graduation on May 21st. The department and local D.A.R.E. students are excited about the new exterior and features of the vehicle, which was white when reassigned to the Police Department from the City's fleet. Specialized lighting was provided by "Audio Excellence" of Oviedo. The graphics design service and \$4000.00 cost of "wrapping" the vehicle in custom D.A.R.E. art was donated by "Media 1" a Longwood mobile advertising and sign business.

The Community Relations Corporal provided Oviedo's Community On Patrol (COP) volunteers with educational materials to pass out to residents, as needed. The brochures, "Common Neighborhood Problems" and "Disaster Planning Guide for the Special Needs and Disabled Population" are designed to help residents successfully deal with potential problems before they require police intervention. COP volunteers also were given information to distribute to local businesses with alcohol licenses as part of "Operation Clerk Alert 2010," the Oviedo Police program to prevent underage alcohol sales and to reduce the number of young people involved locally in traffic crashes with fatalities or serious injuries.

PUBLIC WORKS:

The final inspection for the Lockwood Blvd. Road Resurfacing Project is being held on Friday, May 21st at 9:00 am. City Staff is meeting with the contractor, CEI, and FDOT to conduct a walk through to identify items that will need to be corrected.

City Staff is in the process of scheduling a pre-construction meeting with the contractor MJS for the North Lockwood Blvd. Trail/Sidewalk Project. Construction of the 8' sidewalk (on the west side of Lockwood Blvd.) is anticipated to begin in June.

Road Resurfacing is underway. Orlando Paving Company (OPC) has completed Forest Trail/Cove, Forest Trail, Lingo Circle/Court/Lane, Domer Street, Norwood Court, Citrus Avenue, Laurel Oaks Court, and Palmetto Terrace. OPC is currently working in the Mead Manor area. The Washington Heights area is scheduled to begin the first week of June with the Academy Ave. area to follow.

The work order for the Police Headquarters Preliminary Design is scheduled to be presented for approval to City Council at the next Council meeting.

Engineering Staff is in the process of reviewing RFQs on Transportation Consultants and Environmental Consultants, autonomous to Development Review. In addition, Engineering advertised an RFQ for Architectural Services, which are currently being reviewed.

Public Works Operation Building Renovation final plan submittals were provided to the Building Department for review. Engineering Staff has begun in-house design of the equipment/vehicle wash down station and equipment storage building.

Engineering Staff is working on the Round Lake Park Boardwalk Extension to Reed Road. Design and environmental considerations are being worked on.

City Council has approved the Siemens Energy Performance Contract Agreement. Staff is currently working on securing the financing and preparing to begin installation of the energy conservation improvements to City facilities.

The PD&E update for pond re-siting for the SR 426/CR419 Project is currently underway by Inwood Consulting Engineers. Alternative sites are being evaluated due to contamination issues related to original pond sites.

New recycling and garbage trucks hit the road in Oviedo. Republic Services, the City's contract hauler, reorganizes its fleet and brings new trucks into routes in May. The new trucks will help ensure reliable services to the residential collection program. Republic maintains four types of collection vehicles in its fleet; 1) semi-automatic garbage arm trucks, 2) recycling trucks, 3) yard trash trucks and 4) bulk waste loaders.





A second or redundant water main connection is being constructed at the Mitchell Hammock Water Plant by Blue Ox the week of May 17, 2010. Blue Ox is the City's contractor for the major water system improvement project. The new potable water main improvement phase is on schedule to be active in early summer. This improvement will allow the Mitchell Hammock Water Plant to provide water to the entire distribution system more effectively and the old AM Jones plant will be taken off-line and converted into a re-pump station. Rehabilitating the old AM Jones plant is the last phase of the water improvement project. This project is scheduled to be complete in December of 2010.

Please note the following meetings and work sessions.

Upcoming Meetings		
Monday, June 7, 2010	Executive Session	5:30 p.m.
Monday, June 7, 2010	Regular Meeting	6:30 p.m.
Monday, June 14, 2010	Budget Work Session	5:30 p.m.

Sincerely,

Richard Gestrich
City Manager